

Greenacres School Board Meeting

Agenda / Rārangi take

Tuesday 15 February 2022 in the staffroom, 6:00pm

Rātū 15 Hui-tanguru, Greenacres Rūma Kaimahi, 6.00pm

Agenda item:	Policy Reference:	Led by:	Time:
1. Administration / Whakahaere			10 mins
1.1 Present		Garrick	
1.2 Apologies		Garrick	
1.3 Declaration of interests	Gov	Garrick	
1.4 Election of Chairperson	Gov	Garrick	
1.5 Minute of delegations	Gov	Garrick	
1.6 Confirmation of previous meeting minutes		Garrick	
2. Strategic Decisions / Whakatau Rautaki			30 mins
2.1 Board self review - Identify risks and opportunities for 2022	Gov	Garrick	
2.2 Charter and Annual Goals	Gov	Mike	
2.3 Board member selection	Gov	Garrick	
3. Monitoring / Aroturuki			30 mins
3.1 Acceptance of Principal's report	Op	Mike	
3.2 Finance & audit report. Motion: - That the December monthly financial reports be accepted	Op	Garrick	
3.3 Draft Budget 2022	Op		
4. Strategic Discussions / Matapakinga Rautaki			20 mins
4.1 School Board Elections - 2022 - Overview and timeline	Gov	Garrick	
4.2 Tawa Enrolment zones - update	Gov		
4.3 Board policies - Relationship between the board and the principal - Relationship between the principal and the chair	Gov	Garrick	
4.4 Board Assurances - Equal Employment Opportunities (EEO) - Police Vetting for Non-Teachers - Reporting and Recording Accidents, Medicines, - Risk Management	Op	Mike	
4.5 School Docs Reviews - Safety Management System - Risk Management - Hazard Register and Audit - Health and Safety Induction - Visitors	Op		
4.6 Property update	Gov		
4.7 Events Committee report	Op		

5. Minutes and Correspondence // Reta			5 mins
5.1 Confirmation of previous meeting minutes		Garrick	
5.2 Correspondence		Garrick	
6. Meeting closure / kati			5 mins
6.1 Action point review		Garrick	
6.2 Preparation for next meeting (including identifying agenda items for next meeting). - School Enrolment Zone		Garrick	

Correspondence List

Correspondence item	Directed to	Date

Current Delegations

Delegation (as per governance manual)

The Principal will not make any purchase:

- of over \$5,000 without having obtained comparative prices and quality
- of over \$5,000 without an adequate review on ongoing costs, value and reliability
- of over \$5,000 on a single item without first seeking board approval

That the Disciplinary Committee members (all current trustees bar the principal) are delegated authority to implement the board's Disciplinary Committee Terms of Reference, as outlined in the board's Governance Manual.

That the Finance Committee members (BoT Chairperson, Principal, plus one other Board member) are delegated authority to implement the board's Finance Committee Terms of Reference, as outlined in the board's Governance Manual.

That the board directs that, except where the board, at its discretion, otherwise determines, the deputy principal shall, in the absence of the principal from duty for periods not exceeding 2 weeks and for the full period or periods of such absence, perform all the duties and powers of the principal.