

Greenacres School Board Meeting

Agenda / Rārangi take

Monday 13 February 2023 in the staffroom, 6:00pm

Rāhina, 13 Hui-tanguru, Greenacres Rūma Kaimahi, 6.00pm

Agenda item:	Policy Reference:	Led by:	Time:
1. Administration / Whakahaere			10 mins
1.1 Present		Liz	
1.2 Apologies		Liz	
1.3 Declaration of interests	Gov	Liz	
1.4 Election of Chairperson	Gov	Mike	
1.5 Confirmation of previous meeting minutes		PM	
1.6 Action point review		PM	
2. Strategic Decisions / Whakatau Rautaki			45 mins
2.1 Board self review - Identify risks and opportunities for 2023	Gov	PM	
2.2 Draft Charter and Annual Goals	Gov	Mike	
2.3 Discuss member co-opt	Gov	PM	
2.4 Minute of delegations	Gov	PM	
3. Monitoring / Aroturuki			30 mins
3.1 Acceptance of Principal's report - Incl AoV for information	Op	Mike	
3.2 Finance & audit report. Motion: - That the November and December monthly financial reports be accepted	Op	PM	
3.3 Draft Budget 2023 for approval	Op	Mike	
4. Strategic Discussions / Matapakinga Rautaki			30 mins
4.1 Board policies - Relationship between the board and the principal - Relationship between the principal and the chair	Gov	PM	
4.2 Board Assurances - School Planning and Reporting - Equal Employment Opportunities - Healthcare	Op	Mike	
4.3 School Docs Reviews - Legislation and Administration Policy - Student Attendance - Enrolment - Privacy - Official Information Requests	Op	Mike	
4.4 Property update - Quote update	Gov	Karen	
4.5 Fundraising Committee update	Op	Karen	
5. Correspondence / Reta			5 mins

5.1 Correspondence Received - Fire Compliance contractor issue - Kahui Ako Newsletter		PM	
6. General Business			
6.1 Board Member bio on website		PM	
7. Meeting closure / kati			5 mins
7.1 - Action Point Review Preparation for next meeting (including identifying agenda items for next meeting).		PM	

Correspondence List

Correspondence item	Directed to	Date

Current Delegations

Delegation (as per governance manual)

The Principal will not make any purchase:

- of over \$5,000 without having obtained comparative prices and quality
- of over \$5,000 without an adequate review on ongoing costs, value and reliability
- of over \$5,000 on a single item without first seeking board approval

That the Disciplinary Committee members (all current trustees bar the principal) are delegated authority to implement the board's Disciplinary Committee Terms of Reference, as outlined in the board's Governance Manual.

That the Finance Committee members (BoT Chairperson, Principal, plus one other Board member) are delegated authority to implement the board's Finance Committee Terms of Reference, as outlined in the board's Governance Manual.

That the board directs that, except where the board, at its discretion, otherwise determines, the deputy principal shall, in the absence of the principal from duty for periods not exceeding 2 weeks and for the full period or periods of such absence, perform all the duties and powers of the principal.