

# Greenacres School Board Meeting

## Agenda / Rārangi take

Monday 19 February 2024 in the staffroom, 6:00pm

Rāhina, 19 Hui-tanguru, Greenacres Rūma Kaimahi, 6.00pm

Agenda item:	Policy Reference:	Led by:	Time:
<b>1. Administration / Whakahaere</b>			10 mins
1.1 Present		Liz	
1.2 Apologies		Liz	
1.3 Declaration of interests	Gov	Liz	
1.4 Election of Chairperson	Gov	Mike	
1.5 Confirmation of previous meeting minutes		PM	
1.6 Action point review		PM	
<b>2. Strategic Decisions / Whakatau Rautaki</b>			45 mins
2.1 Board self review - Identify risks and opportunities for 2024	Gov	PM	
2.2 Draft Local Curriculum and Annual Goals	Gov	Mike	
2.3 Minute of delegations	Gov	PM	
<b>3. Monitoring / Aroturuki</b>			30 mins
3.1 Acceptance of Principal's report - Incl AoV for information	Op	Mike	
3.2 Finance & audit report. Motion: - That the November and December 2023 and January 2024 monthly financial reports be accepted	Op	PM	
3.3 Draft Budget 2024 for approval	Op	Mike	
<b>4. Strategic Discussions / Matapakinga Rautaki</b>			30 mins
4.1 Board policies - Relationship between the board and the principal - Relationship between the presiding member and the principal policy	Gov	PM	
4.2 <a href="#">Board Assurances</a> - Risk Management - Planning and Preparing for Emergencies, Disasters, and Crises - School Planning and Reporting - Learning Support  - Health Education - Safety Management System and Worker Engagement, Participation and Representation - Healthcare - Digital Technology and Online Safety	Op	Mike	
4.3 Review Leave Policy delegations, specifically approval of discretionary leave over 5 days	Op	Mike	
4.4 School Docs Reviews - Communicating with Parents	Op	Mike	

- Reporting to Parents on Student Progress and Achievement			
<b>5. Correspondence / Reta</b>			5 mins
5.1 Correspondence Received - Kahui Ako Board Report		PM	
<b>6. General Business</b>			
6.1 Property Report		Cam	
6.2 Fundraising Committee Report		Karen	
<b>7. Meeting closure / kati</b>			5 mins
7.1 - Action Point Review Preparation for next meeting (including identifying agenda items for next meeting).		PM	

## Correspondence List

Correspondence item	Directed to	Date
Tawa Kahui Ako Board Report Term 4	Greenacres Board Members	14 December 2023

## Current Delegations

### Delegation (as per governance manual)

The Principal will not make any purchase:

- of over \$5,000 without having obtained comparative prices and quality
- of over \$5,000 without an adequate review on ongoing costs, value and reliability
- of over \$5,000 on a single item without first seeking board approval

That the Disciplinary Committee members (all current trustees bar the principal) are delegated authority to implement the board's Disciplinary Committee Terms of Reference, as outlined in the board's Governance Manual.

That the Finance Committee members (Principal, plus one other Board member) are delegated authority to implement the board's Finance Committee Terms of Reference, as outlined in the board's Governance Manual.

That the board directs that, except where the board, at its discretion, otherwise determines, the deputy principal shall, in the absence of the principal from duty for periods not exceeding 2 weeks and for the full period or periods of such absence, perform all the duties and powers of the principal.