

Greenacres School Board Meeting

Agenda / Rārangi take

Monday 18 March 2024 in the staffroom, 6:00pm

Rāhina, 18 Poutū-te-rangi, Greenacres Rūma Kaimahi, 6.00pm

Agenda item:	Policy Reference:	Led by:	Time:
1. Administration / Whakahaere			10 mins
1.1 Present		Liz	
1.2 Apologies		Liz	
1.3 Declaration of interests	Gov	Liz	
1.4 Confirmation of previous meeting minutes		Liz	
1.5 Review actions from previous meetings		Liz	
2. Strategic Decisions / Whakatau Rautaki			5 mins
2.1 Civil Defence Review - decision on continued provision of community emergency hub	Gov		
	Gov		
	Gov		
3. Monitoring / Aroturuki			30 mins
3.1 Acceptance of Principal's report	Op	Mike	
3.2 Annual Implementation Plan - Status Report	Op	Mike	
3.3 Finance & audit report. Motion: - That the February 2024 monthly financial reports be accepted	Op	Liz	
3.4 Draft Budget 2024 for approval	Op	Mike	
4. Strategic Discussions / Matapakinga Rautaki			30 mins
4.1 Principals Professional Growth Cycle - Board to review principals professional development plan 2024 - Discuss management of PGC process and the support needed (minuted decision)	Gov	Liz	
4.2 Board Assurances - Health Education - Safety Management System - Worker Engagement, Participation and Representation - Healthcare - Digital Technology and Online Safety	Op	Mike	
4.3 Review Leave Policy delegations, specifically approval of discretionary leave over 5 days	Op	Mike	
4.4 School Docs Reviews - Te Tiriti o Waitangi - Board Responsibility - Parent Involvement - Community Conduct Expectations - Documentation and Self Review - School Planning and Reporting	Op	Mike	

5. Correspondence / Reta			0 mins
5.1 Correspondence Received	Op	Liz	
6. General Business			10 mins
6.1 End of Term comms		Liz	
6.2 Property Report	Op	Cam	
6.3 Fundraising Committee Report	Op	Karen	
7. Meeting closure / kati			5 mins
7.1 Action Point Review	Op	Liz	
7.2 Preparation for next meeting (including identifying agenda items for next meeting).	Op	Liz	

Correspondence List

Correspondence item	Directed to	Date

Current Delegations

Delegation (as per governance manual)

The Principal will not make any purchase:

- of over \$5,000 without having obtained comparative prices and quality
- of over \$5,000 without an adequate review on ongoing costs, value and reliability
- of over \$5,000 on a single item without first seeking board approval

That the Disciplinary Committee members (all current trustees bar the principal) are delegated authority to implement the board's Disciplinary Committee Terms of Reference, as outlined in the board's Governance Manual.

That the Finance Committee members (Principal, plus one other Board member) are delegated authority to implement the board's Finance Committee Terms of Reference, as outlined in the board's Governance Manual.

That the board directs that, except where the board, at its discretion, otherwise determines, the deputy principal shall, in the absence of the principal from duty for periods not exceeding 2 weeks and for the full period or periods of such absence, perform all the duties and powers of the principal.